

NAVSEA  
STANDARD ITEM

FY-05

ITEM NO: 009-72  
DATE: 29 AUG 2003  
CATEGORY: I

1. SCOPE:

1.1 Title: Physical Security at Private Contractor's Facility; accomplish

2. REFERENCES:

2.1 33 CFR Part 165, Regulated Navigation Areas and Limited Access Areas

2.2 33 CFR Part 334, Danger Zone and Restricted Area Regulations

3. REQUIREMENTS:

3.1 The requirements of 3.2.5, 3.2.6, 3.2.7, 3.2.8, and 3.2.9 are Force Protection Conditions the Contractor shall be able to meet under Force Protection Conditions Normal, Alpha, Bravo, Charlie, and Delta, respectively. The solicitation shall define the Force Protection Condition. Implementation of any other Condition, when directed by the SUPERVISOR, will be the subject of an equitable adjustment.

3.2 Provide a written plan which shall be implemented for the protection of personnel, U.S. Naval vessels, work in process, the material and equipment to be installed therein, and GFM drydocks (as applicable) at the Contractor's facility, which addresses the requirements of this Standard Item. The written plan shall, as a minimum, be identified as "For Official Use Only (FOUO)".

3.2.1 Provide written designation to the SUPERVISOR of the individual who will be in charge of the security effort.

3.2.2 Conduct a security conference with federal, state, and local authorities, Ship's Force, and the SUPERVISOR within five calendar days prior to ship's arrival.

3.2.3 Attend security coordination meeting with Ship's Force and the SUPERVISOR to brief the Contractor's security plan and procedures prior to security conference of 3.2.2.

3.2.4 Coordinate the establishment of the land and water areas adjacent to U.S. Naval vessels as restricted areas or limited waterway areas

in accordance with 2.1 or 2.2, in cooperation with the Navy, U.S. Coast Guard, and Army Corps of Engineers.

3.2.5 Under Force Protection Condition NORMAL, establish and maintain physical security boundaries and other security measures to provide safeguards against hazards, including unauthorized entry, malicious mischief, theft, espionage, sabotage, and terrorism at Contractor's facility in accordance with Attachment A, to include the following:

- 3.2.5.1 Perimeter physical barriers
- 3.2.5.2 Perimeter openings control
- 3.2.5.3 Access and circulation control
- 3.2.5.4 Armed security force
- 3.2.5.5 Protective lighting
- 3.2.5.6 Signs and posting of boundaries
- 3.2.5.7 Security force communications
- 3.2.5.8 Random antiterrorism measures (RAM)

3.2.6 Under Force Protection Condition ALPHA, establish and maintain the following requirements in addition to 3.2.5:

- 3.2.6.1 Additional plant boundary protection
- 3.2.6.2 Assistance from state, local, and other law enforcement agencies
- 3.2.6.3 Increased personnel, property, and perimeter security checks
- 3.2.6.4 Increased security force manning commensurate with the additional actions directed under this section
- 3.2.6.5 Increased waterfront surveillance
- 3.2.6.6 Place vehicle barriers to reduce ease of vehicular access adjacent to the ship

3.2.7 Under Force Protection Condition BRAVO, establish and maintain the following requirements in addition to 3.2.5 through 3.2.6:

3.2.7.1 Request the Captain of the Port or U.S. Coast Guard District Commander to activate the Naval Vessel Protection Zones in accordance with 2.1.

3.2.7.2 Brief the security force and supervisory personnel concerning the threat, the security precautions being implemented, and what action is to be taken with respect to strangers, unidentified vehicles, abandoned parcels or suitcases, or unusual activity in or near the Contractor's facility.

3.2.7.3 Establish communications with state, local, and other law enforcement, fire, and emergency management agencies.

3.2.7.4 Inspect buildings, rooms, and storage areas not in regular use for unusual conditions or suspicious activity.

3.2.7.5 Increase security spot checks of vehicles, persons, and buildings near U.S. Naval vessels.

3.2.7.6 Limit access points for vehicles and personnel commensurate with performance of the Job Order.

3.2.7.7 Review requirements related to implementing additional security actions in the event of an increasing threat.

3.2.7.8 Identify paths for critical materials to maintain production.

3.2.8 Under Force Protection Condition CHARLIE, establish and maintain the following requirements in addition to 3.2.5 through 3.2.7:

3.2.8.1 Brief all employees working at the facility, including the ship's crew and subcontractor employees, concerning the threat, the security precautions being implemented, and what action is to be taken with respect to strangers, unidentified vehicles, abandoned parcels, containers or suitcases, and any other suspicious or unusual activity.

3.2.8.2 Clear the area within 100 feet (30.5 meters) of U.S. Naval vessels of all non-mission-essential materials.

3.2.8.3 Secure buildings, rooms, and storage areas not in regular use.

3.2.8.4 Inspect the interior and exterior of buildings in regular use for suspicious activity or objects at frequent intervals.

3.2.8.5 Increase protection for crew berthing to reduce vulnerability.

3.2.8.6 List work that would be required to permit safe relocation of the vessel and its crew to the nearest government facility as designated by the SUPERVISOR.

3.2.8.7 Determine work that will be stopped if the next higher Force Protection Condition is implemented. Determine a list of and inform mission-essential personnel, including Contractor work force. Communicate critical Work Items to the SUPERVISOR, ship's Commanding Officer, and/or Shipyard Commander.

3.2.8.8 Position floats, work boats, and barges along the sides of the U.S. Naval vessel and any occupied berthing barges to create a buffer zone.

3.2.8.9 Inspect 100 percent of vehicles entering the controlled industrial area and/or pier.

3.2.9 Under Force Protection Condition DELTA, establish and maintain the following requirements in addition to 3.2.5 through 3.2.8:

3.2.9.1 Immediately notify state and local law enforcement agencies and the U.S. Coast Guard of the incident or imminent threat.

3.2.9.2 Limit access points to the absolute minimum.

3.2.9.3 Strictly control all facility access points, ensure positive identification of all personnel, and search all vehicles, suitcases, briefcases, and packages entering the Contractor's facility.

3.2.9.4 Accomplish continuous security patrols of areas, to include the waterfront, occupied by U.S. Naval vessels and personnel.

3.2.9.5 Prepare U.S. Naval vessels for movement away from the Contractor's facility when directed by the SUPERVISOR.

3.2.9.6 Discontinue work except that directly related to the integrity of the vessel and as otherwise directed by the SUPERVISOR.

3.3 Submit one legible copy, in hard copy or electronic media, of the plan to the SUPERVISOR for review and approval no later than 15 days prior to the start of the availability.

3.3.1 Accomplish the requirements of the approved plan.

3.3.2 Any changes at the Contractor's facility affecting physical security or the approved plan shall be submitted to the SUPERVISOR for approval within 24 hours.

3.4 Provide procedures for coordinating the Contractor's security efforts with those of the SUPERVISOR and the Commanding Officer's designated representative.

3.5 Prepare an itemized statement of cost incurred for the work covered by this Standard Item. Submit one legible copy, in hard copy or electronic media, of the statement to the SUPERVISOR within 30 days of delivery or redelivery (as applicable) of the ship. The statement shall itemize the total direct labor hours with the applicable direct labor rates, overhead, General and Administrative (G&A) and/or other indirect rates, material, material handling charges, subcontractor costs, Other Direct Costs (ODC), and freight costs (as applicable). Where final overhead rates are not available, use the most current billing rate(s).

3.5.1 The Government may perform an audit of the Contractor's statement of cost incurred. The Contractor, upon request, shall make available to the SUPERVISOR all records, related correspondence, and the substantiating data upon which the statement of cost incurred is based.

4. NOTES:

4.1 U.S. Naval vessel means any vessel owned, operated, chartered, or leased by the U.S. Navy; any pre-commissioned vessel under construction for the U.S. Navy, once launched into the water; and any vessel under the operational control of the U.S. Navy or a Combatant Command.

ATTACHMENT A  
OTHER SECURITY MEASURES

1. Perimeter Physical Barriers

- a. Physical barriers, including both natural (e.g., mountains, swamps, thick vegetation, rivers, bays, cliffs) and structural (e.g., fences, walls, doors, gates, vehicle barriers) which control, delay, impede, and discourage access by unauthorized persons. To be effective, such barriers shall be augmented by armed security force personnel or other means of protection and assessment.
- b. Physical barriers shall be employed along Contractor facility perimeters. The barrier or combination of barriers used shall afford an equal degree of continuous protection along the entire perimeter.
- c. Structural barriers such as fences or walls shall be a minimum of 8 feet in height, and any uncontrolled opening shall be securable to afford protection against unauthorized entry.

2. Perimeter Openings. Openings in the perimeter barrier shall be kept to the minimum necessary for the safe and efficient operation of the Contractor facility. Access through such openings shall be controlled, or the openings shall be secured.

3. Access and Circulation Control

- a. A system of personnel and vehicle movement control is required at Contractor facilities. The degree of control shall be in keeping with efficient operations yet afford defense-in-depth to provide graduated levels of protection.
- b. Establish positive access control measures at entry control points to the Contractor's facility to protect against unauthorized access.
- c. Establish procedures for inspecting persons, their property and vehicles at entry and exit points.

4. Armed Security Force. The Contractor security force shall consist of designated persons specifically organized, trained, armed, and equipped to provide physical security.

5. Protective Lighting

- a. Protective lighting, to include work lighting, increases the effectiveness of security forces and has considerable deterrent value.

- b. Contractors shall provide adequate illumination to discourage or detect attempts to enter facilities and reveal the presence of unauthorized persons within such areas.
- c. Lighting shall support security force activities such as identification of badges and personnel at perimeter openings, surveillance of facility perimeter/avenues of approach, and inspection of unusual or suspicious circumstances.

6. Signs and Posting of Boundaries

- a. Trespass laws applicable to the jurisdiction in which the facility is located will govern signs and posting of perimeter boundaries at Contractor facilities.
- b. Size, placement, and use of any language in addition to English should be appropriate for the stated purpose. Signs will read essentially as follows:

WARNING  
RESTRICTED AREA  
KEEP OUT

Authorized  
Personnel Only

- c. Signs shall be posted at regularly-used points of entry and at intervals along the facility perimeter such that any reasonable person would conclude that everyone crossing the boundary into the facility would have been informed of the above.
7. Security Force Communications. The activity security force requires sufficient equipment to maintain continuous, secure two-way voice communications between elements (fixed/mobile posts, and supervisory personnel) of the security force and U.S. Naval vessel's watch section. Establish communications between the Contractor's security force and the U.S. Naval vessel's watch section.
8. Random Antiterrorism Measures (RAM). As a deterrent, randomly apply the measures from higher Force Protection Conditions and other RAM including:
- a. Keep personnel involved in implementing increased security requirements on call.
  - b. Inspect deliveries to protect against the introduction of unauthorized material.

- c. Cars and other non-mission essential items shall be moved 100 feet from U.S. Naval Vessels and buildings where the crew is located or work is in progress.
- d. Inspect mail for letter or parcel bombs.
- e. On entry of visitors to the facility, physically inspect them and accompanying items.
- f. Search vehicles entering the facility.
- g. Erect barriers and obstacles to provide additional traffic controls to areas where U.S. Naval Vessels and crews are located.
- h. Consult local authorities about closing public roads and facilities that might make sites more vulnerable.
- i. Other site-specific RAM that shall be incorporated into the Contractor's physical security plan and/or company-specific implementation procedures.